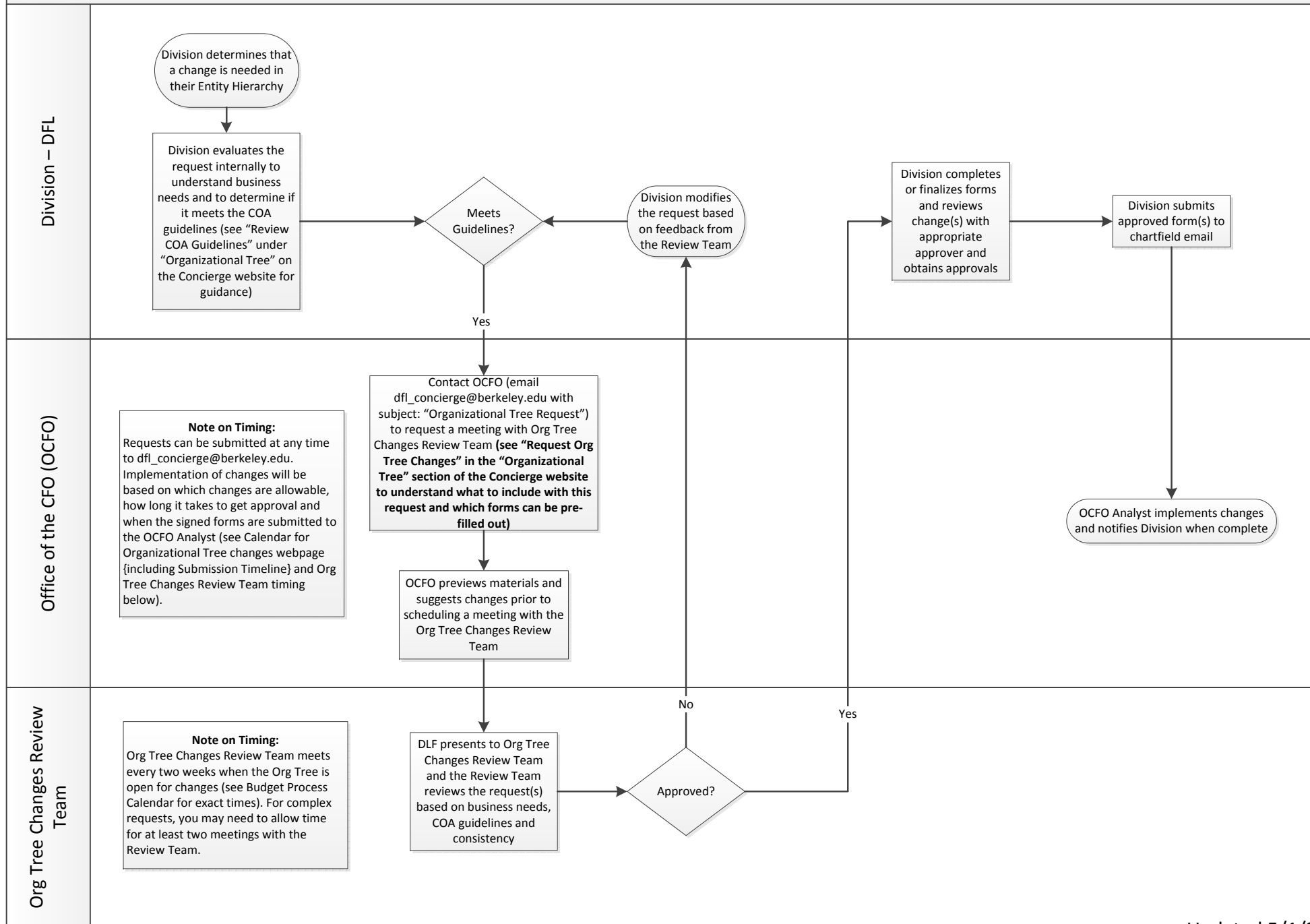


Organizational Hierarchy Changes – Overall Process



Entity Hierarchy Changes – Roles & Responsibilities

Division – DFL	<ul style="list-style-type: none"> ● Reviews and approves requests from Department managers prior to contacting the OCFO ● Partners with OCFO to review initial requests and make modifications before presentation to Review Team ● Proactively works to design entity hierarchy to meet COA Guidelines and Financial Reporting Best Practices ● Prepares Excel templates and forms ● Works with Dean/VC or designated authority for approval on Deep Dives
Office of the CFO (OCFO)	<ul style="list-style-type: none"> ● Advises the Division on initial requests providing insight and highlighting issues ● Provides tools to assist the Division with designing their entity hierarchy based on COA Guidelines and Financial Reporting Best Practices ● OCFO Analyst will Implement changes to Org Tree and perform website and form maintenance, as needed
Org Tree Changes Review Team	<ul style="list-style-type: none"> ● Upholds Chart of Accounts (COA) Guidelines and restrictions whenever possible ● Decision-Maker on changes to Org Tree segments