



## Fund Functioning as an Endowment (FFE) Additional Withdrawal Form

Campus units may need to withdraw from their FFEs to ensure sustainability of their core mission, revenue-generating opportunities and/or capital projects. Additional withdrawals still need to follow the fund terms of the corpus.

Fund Code (Corpus Fund #)	Full Chartstring to transfer withdrawal amount	FFE withdrawal amount	FFE Market Value	Reason for withdrawal

Please submit a signed copy of this form to [dfi\\_concierge@berkeley.edu](mailto:dfi_concierge@berkeley.edu) once approved by UDAR. If a donor has prescribed withdrawals in the fund terms, then Divisions do not need to submit a form, those requests should be made directly to UDAR. The Finance Committee will approve on behalf of the University. If approved, UDAR will carry out the withdrawal and transfer. Please note that, unless exceptional, all withdrawals will take place between April and June.

**Requested by:**

\_\_\_\_\_  
Name:  
Title:  
Division:

\_\_\_\_\_  
Date

**Approved by:**

\_\_\_\_\_  
Name:  
Title:  
Fund Stewardship and Compliance, University Development and Alumni Relations (UDAR)

\_\_\_\_\_  
Date

\_\_\_\_\_  
Name:  
Title:  
Financial Planning & Analysis, Office of the VC of Finance & CFO

\_\_\_\_\_  
Date