

March 2017
DFL Forum

Budget Process Discussion

March 30, 2017



Agenda

- Budget Process Dashboard, featured at Budget Retreat
 - Rosemarie Rae, AVC-CFO
- Key themes from Budget Retreat
 - Phyllis Hoffman, Associate EVCP and Chief of Staff
- Preparing for upcoming Budget Meetings
 - Jon Bain-Chekal, Executive Director of Financial Planning & Analysis

Budget Process Dashboard

Rosemarie Rae, AVC-CFO

Key Themes from Budget Retreat

Phyllis Hoffman, Associate
EVCP and Chief of Staff

Discussion groups #1 and #2

Organized Research Units

Lead: Paul Alivisatos, VC for Research

How can we best consider the balance between instruction and organized research in disciplinary areas? How might we think about expectations for their self-sufficiency? Would you support a one-year pause on BEAR grants?

Administrative Service Reductions

Lead: Scott Bidy, Interim VCAF

What reductions in administrative services do you feel are least damaging to your enterprise? What services must be maintained and what other reductions can you live with in order to maintain them? What advice do you have about balancing service cuts in units vs. centrally?

Discussion groups #3 - #5

Faculty Salary Actions

Lead: Ben Hermalin, Vice Provost for the Faculty

What salary actions would you support as a way of reducing the budget: (1) suspending some/all non-represented and/or senior management group increases for a year, (2) reducing faculty course buyouts, (3) charging a portion of faculty salaries to research grants, and/or (4) reducing the number of associate deans and standardizing their compensation practices?

Philanthropy

Lead: Carol Christ, Interim EVCP

What is the best way to increase philanthropic revenue to support core operations in FY2017-18?

Support Services

Lead: Rosemarie Rae, AVC-CFO

How might we think about central funding for activities such as childcare, Intercollegiate Athletics, Cal Performances, BAM/PFA, Lawrence Hall of Science, and Rec Sports?

Homework questions

What administrative or academic processes or functions could we stop doing?

Would you support reducing commitments and/or sunseting any academic initiatives, and if yes, which ones?

Preparing for Budget Meetings

Jon Bain-Chekal, Executive Director
of Financial Planning & Analysis

Budget process website hub: cfo.berkeley.edu/budgetprocess

Budget Process Timeline

[Review the FY2017-18 Budget Process Timeline.](#)

Budget Process FAQs

[Review the FY2017-18 Budget Process FAQs.](#)

Results: FY2016-17 Quarterly Variance and Forecast Reports

Campus leadership launched the Quarterly Variance Reporting and Flash Forecast process this year to deliver transparent reporting to divisional leaders; improve the quality of actual, budget, and forecast data; and allow divisions to course-correct throughout the year. [View Q2 reports.](#)

Divisional Finance Leaders & Monthly Forums

Divisional Finance Leaders (DFLs) develop and implement the budget process, advise leadership on key budgetary decisions, and serve as an advocate for the needs and priorities of their division. Access the [DFL website hub](#) to access the list of DFLs, past forum materials, and workgroups.

Templates

Strategic Plan Template

The Strategic Plan Template is a one-page document where divisions document their strategies, plans, and goals for FY2017-18. [Read more.](#)

Revenue Plan Template

The Revenue Plan Template is an Excel workbook of templates to assist DFLs in determining revenue from new initiatives for FY2017-18. [Read more.](#)

Budget Template

As in past years the Budget Template is being offered as an alternative to CalPlanning for units to develop their budgets for FY2017-18. [Read more.](#)

- Budget Process Deliverables**
- CalPlanning**
- Training**
- Call Letter & Guidelines**
- Enhancements**