FY2020-21 Budget Process Timeline

January

- 1/31 Budget templates released
  - Form B/Reserve Investment Form
  - Multi-year budget
  - Revenue generation
  - Narrative
- 1/13 TAS allocation decisions released to Deans
- 1/7, 1/21 COD

February

- 2/14 Budgeted recharge rates posted
- 2/10 Q2 Quarterly Variance Reports due
- 2/5 Form A due
- Week of 1/6 Call letter, targets, Guidelines & Assumptions released
- 2/3 Form A released and Strategic Plans (OGSP) due
- 1/24 Recharge self-certification form due

March

- 3/13 Budget due in CalPlan
  - FY20 full Forecast Q3 submission and FY21 Operating Budget Planner submission
- 3/23 Budget templates due
  - Form B/Reserve Investment Form
  - Multi-year budget
  - Revenue generation
  - Narrative
- 3/23 Q3 Full FY20 Forecast Forms due
  - Forecast Trend and Variance Report
  - Summary of Changes Narrative

April

- 4/30 Q3 Key Controls due
- 5/4 Q3 Quarterly Variance Reports due
- 4/16 FY20 Forecast Working loaded with January, February, and March 2020 actual data
- 4/14, 4/28 COD

May

- 5/22 - 6/4 Decision meetings
- 5/12 Recharge rates posted
- 5/18 FY20 Forecast Working loaded with April 2020 actual data
- 6/12 Recharge rates posted
- 6/30 Allocation letters go out

June

- 6/9, 6/23 COD
- 5/22 - 6/4 Decision meetings
- May-June EVCP FTE allocation notifications
- 5/22 - 6/4 Decision meetings
- 5/1 - 5/19 Q3 Key Controls due
- 5/4 Q3 Quarterly Variance Reports due

There may be modifications to these processes and their timing. This timeline will be updated as needed. Please contact your Divisional Financial Leader with questions.