AVCFO Safety Committee Meeting  
Warren Hall, 10am – 11am, 2/3/15

Committee Members:
Ron Holmstrom  
Tim Hummel  
Jared Espina  
Susan Cook  
Gloria Smith  
Sherryl Brinkley  
Lisa Lozano  
Karen Lee  
Thess Solis  
Heidi Van Yang

Guest: John Ruiz, EH&S

Disaster Preparedness Talk-Overview of what’s included:

- Review of personal preparedness
  - Personal kits at home
  - A review-not all new info

- What the campus would do in the event of large disaster
  - Shelters
  - Assembly areas

- What individual departments are doing

- Q&A
  - Info on warn me system
  - Info on sirens
  - Email/text messages – how to sign up
  - New app –in case of crisis- customized to UCB-info on various services

- UCPD
- Option to schedule active shooter response presentation

Feedback from Committee:
- There would be interest in the disaster preparedness talk
- Need to address disaster kits for smaller suites
- Need to update existing kits

- Basic Kit (instructions on the website)
  - Flashlight
  - Water
  - Energy bars
  - Blanket

- Personalization:
  - Phone numbers
  - Cash
  - Medication
  - Glasses
  - ID
Family pictures

**Updates:**
- Distributed Cal/OSHA certificate and letter for posting
- Distributed Ergo newsletter for posting
- Agreed to schedule next drill in mid-May

**Potential Next Steps**
- Schedule the EH&S disaster preparedness presentation
- Could we incentivize people to create their own kits by providing one or two pieces of the kit (light stick and bag) and setting up a kit making party?