

PROPERTY MANAGEMENT					
#	Initiative Name	End Date	Status	Current Status	FY16 Q1 Status Update (Jul - Sep)
1	On-line Defensive Driver Training	6/2016		In Progress	<p>The Defensive Driver Training program is planned as a free, mandatory, on-line program that will initially impact campus drivers who are required to drive as an essential duty or drive a University vehicle four or more times each month. Program benefits include reduced risk and lower insurance costs.</p> <p>The on-line application has been successfully developed and tested, including access through the campus' Learning Management System (LMS). The program and on-line application will be announced and rolled out in Q2.</p>
2	Electronic Document Management Program	6/2017		In Progress	<p>Property Management's Electronic Document Management initiative is being developed as a comprehensive program that accommodates all forms of data by integrating ImageNow and Filmmaker Pro. ImageNow will be developed as the platform and FileMaker Pro a complementary platform that offers relational database tools to housing and providing access to stored data. The goal is to provide a model that is desired by the OCFO organization and beyond, and can be easily scaled to other organizations.</p> <p>Initial program framework has been developed and integration between ImageNow and Filmmaker Pro is underway. A control group will test the program prior to implementation, first to Fleet Services then systematically throughout Property Management organization.</p>
3	Grow External Revenues	5% in FY15-16		In Progress	<p>The initiative is focused on developing opportunities to increase revenues associated with the sale of surplus campus property have been identified and strategies developed that include enhancing the quality of the items and expanding the customer base.</p> <p>Several strategic opportunities have been identified and communications are in development.</p>
4	Foreign Market Marketing	6/2016		In Progress	<p>In conjunction with the grow external revenues initiative, this initiative looks to identify appropriate opportunities to sell surplus property outside of the United States.</p> <p>Initial target markets have been identified, export restrictions are being researched, and an international sales protocol is being developed.</p>
5	Service Collaboration	6/2016		In Progress	<p>The initiative is to collaborate with like institutions in Northern California to share service knowledge and develop customer relationships for our services.</p> <p>Target neighboring institutions and initial services have been identified. The initial collaborative meeting is being scheduled to take place in Q3.</p>